

**EUROPEAN
CURRICULUM VITAE
FORMAT**



PERSONAL INFORMATION

Name	SCHIAVON LAURA
Address	N.70, NAPOLEONE III STREET, 00185, ROMA, ITALY
Telephone	
Fax	
E-mail	schiavon.laura@bsigroup.com
Nationality	Italian
Date of birth	15, JANUARY, 1964

WORK EXPERIENCE

- | | |
|---|--|
| <ul style="list-style-type: none">• Dates | 2012 to date |
| <ul style="list-style-type: none">• Name and address of employer | BSI Italia |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Type of business or sector | Certification Body |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Occupation or position held | Tutor and assessor |
| <ul style="list-style-type: none">• Main activities and responsibilities | 27001, 22301, 20000 tutor and assessor |
| <ul style="list-style-type: none">• Dates | March 2011-2012 |
| <ul style="list-style-type: none">• Name and address of employer | Enigma Defense |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Type of business or sector | Advisor services |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Occupation or position held | Senior Consultant |
| <ul style="list-style-type: none">• Main activities and responsibilities | Development of management systems and Lead Auditor for standard: ISO 9001; ISO 27001; Tutor per BSI Italia Lead Auditor 27001 (IRCA), Auditor BS 25999, BS 10012 |
| <ul style="list-style-type: none">• Dates | 2009-2011 |
| <ul style="list-style-type: none">• Name and address of employer | BSI Italia S.r.l. |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Type of business or sector | Certification Body |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Occupation or position held | Product Manager per gli schemi ISO 27001; BS 25999; ISO 20000 ; BS 10012 |
| <ul style="list-style-type: none">• Main activities and responsibilities | Auditor for standard: ISO 9001; ISO 27001; Tutor BSI Italia Lead Auditor 27001 (IRCAcertification), Auditor BS 25999, Specialist products as ISO 27001, BS 25999, ISO 20000, BS 10012 |
| <ul style="list-style-type: none">• Dates | 2005 - 2009 |
| <ul style="list-style-type: none">• Name and address of employer | GFI Italia Spa: Security Competence Center GFI Italia |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Type of business or sector | Information security (IT Service) |
| <ul style="list-style-type: none"><ul style="list-style-type: none">• Occupation or position held | Senior consultant and compliance specialist |
| <ul style="list-style-type: none">• Main activities and responsibilities | Risk analysis activities, support to ISO 27001 and BS 25999 certifications, design of organizational and technological security infrastructures, support to the compliance process to the Italian Personal Data Protection Code, design and delivery of education programs. Support GFI's Business Unit to prepare technical documents |

<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2008-2009</p> <p>GFI Italia Spa</p> <p>IT Services</p> <p>Specialist</p> <p>Support to establish Business Continuity Management System of GFI Italia</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2009</p> <p>GFI Italia Spa</p> <p>IT Service</p> <p>Specialist</p> <p>Support to internal structure for management systems integration (ISO 9001; ISO 27001; BS 25999) on PAS 99 frame.</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2008 - 2009</p> <p>GFI Italia Spa</p> <p>Telecom Italia (telecommunications)</p> <p>Project manager</p> <p>Coordination of GFI's Team Technical Support Service of Telecom Italia "Management Utilities" with the task to activate, manage and monitor users access to computer systems in operation. Advice on information security, definition of the process and working procedures for the creation of users on the systems of Telecom Italia. Verification of compliance with the privacy laws and with international safety standards. Preparation of policies, guidelines and procedures for user management systems</p>
<ul style="list-style-type: none"> • Date • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2004 - 2009s</p> <p>GFI Italia Spa</p> <p>Public Administration Regione Abruzzo</p> <p>Project manager</p> <p>Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organisational infrastructure) aimed to update the "Documento Programmatico sulla Sicurezza"(Security Policy Document), to prepare the "Regolamento sul trattamento dei dati sensibili e giudiziari" and to define and deliver a training course (all compliant to the Italian Personal Data Protection Code) for Regione Abruzzo (Abruzzo Region)</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2004 -2009</p> <p>GFI Italia Spa</p> <p>Bolton Group (Collista Cosmetic; Bolton Manitoba Chemical; Bolton Alimentari Food, UHU Bison Chemical; Manetti&Robert's Pharmaceutical; Bolton Services IT service)</p> <p>Project manager and compliance specialist</p> <p>Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organizational infrastructure) aimed to prepare the Documento Programmatico sulla Sicurezza (the Security Policy Document compliant to the Italian Personal Data Protection Code) for Bolton Group.</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2005 - 2009</p> <p>GFI Italia Spa</p> <p>Kraft Italia (Food)</p> <p>Project manager and compliance specialist</p> <p>Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organizational infrastructure) aimed to prepare the Documento Programmatico sulla Sicurezza (the Security Policy Document compliant to the Italian Personal Data Protection Code) for Kraft Italia.</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer 	<p>2005 - 2008</p> <p>GFI Italia Spa</p>

<ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>Sorgenia / Enegia (energy)</p> <p>Project manager and compliance specialist</p> <p>Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organizational infrastructure) aimed to prepare the Documento Programmatico sulla Sicurezza (the Security Policy Document compliant to the Italian Personal Data Protection Code) for Gruppo Sorgenia.</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2007</p> <p>GFI Italia Spa</p> <p>National Lottery</p> <p>Second part auditor</p> <p>Compliance audit to legal and contractual requirements: IT services of transmission data RETE IP 2005 – Nuova Rete di Backbone</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2005 - 2009</p> <p>GFI Italia Spa</p> <p>Fiditalia (Financial)</p> <p>Project Manager</p> <p>Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organizational infrastructure) aimed to prepare the Documento Programmatico sulla Sicurezza (the Security Policy Document compliant to the Italian Personal Data Protection Code).</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2007</p> <p>GFI Italia Spa</p> <p>Alpe Hypo Bank (Financial)</p> <p>Specialist</p> <p>Support to define Business Continuity procedure according to Banca d'Italia Regulatory requirements</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2007</p> <p>GFI Italia Spa</p> <p>CARILLO Cassa di Risparmio di Loreto Spa (Financial)</p> <p>Project manager</p> <p>Security assessment</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2006 - 2007</p> <p>GFI Italia Spa</p> <p>Banca delle Marche Spa (Financial)</p> <p>Project manager and compliance specialist</p> <p>Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organizational infrastructure) aimed to prepare the Documento Programmatico sulla Sicurezza (the Security Policy Document compliant to the Italian Personal Data Protection Code).</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2005</p> <p>Ois Italia Spa</p> <p>San Paolo IMI (Financial)</p> <p>Auditor</p> <p>Security internal audit for Certification Authority of San Paolo</p>
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	<p>2005 2006</p> <p>Ois Italia Spa</p> <p>Ferrovie dello Stato (Railways)</p> <p>Security consultant and compliance specialist</p> <p>Consulting services aimed to establish and implement security policy document according to Italian Data Protection Code</p>

<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	2005 Ois Italia Università degli Studi di Cassino (Education) Security consultant and compliance specialist Consulting services (scenario survey, personal data processing inventory, risk analysis, design of the technological and organizational infrastructure) aimed to prepare the Documento Programmatico sulla Sicurezza (the Security Policy Document compliant to the Italian Personal Data Protection Code).
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	2004 - 2006 Ois Italia Spa Banca Popolare di Sondrio (Financial) Specialist consultant Contract review for privacy and security compliance – Support to establish Information Security Management System
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	2004 Ois Italia Spa Telecom Italia (Telecommunication) Compliance consultant Consulting service for project and deploy MIMIP Software. This tool support governance of risk assessment and risk management involved in data privacy code.
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	2001 - 2003 Ois Italia Spa Public Administration Project manager Design and implementation Workflow Management Systems for Provincia di Piacenza (Piani Telematici)
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	2000-2001 3i Informatica Spa Agrisiel Public Administration Consultant Design and implementation Workflow Management Systems for AGRISIEL
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	2000 - 2001 3 i Informatica Spa IT Service Consultant Bpr delivery process for 3 I Informatica according to Rational Unified Process. Support to Quality assurance in delivery process definition.
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	1999 - 2000 SALT Spa Motorways Consultant BPR of financial processes and support to deployment Financial Workflow SW
<ul style="list-style-type: none"> • Dates • Name and address of employer <ul style="list-style-type: none"> • Type of business or sector • Occupation or position held • Main activities and responsibilities 	1995 2000 ACS Spa Telecom Italia Spa (telecommunications) Junior consultant for BPR activities Technical support for provisioning HW and SW process define of Telecom Italia; technical support project management activities for “ Millennium bug Project”

- | | |
|--|--|
| • Name and address of employer | Studio Legale Associato Bidetti Recchi Zanello |
| • Type of business or sector | Associated Lawyers |
| • Occupation or position held | Forensic practitioner |
| • Main activities and responsibilities | Specialist in labour law and labour lawsuit |

EDUCATION AND TRAINING

<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training • Title of qualification awarded 	<p>1990</p> <p>Università degli Studi di Roma La Sapienza</p> <p>University Degree in Law</p>
<ul style="list-style-type: none"> • Dates 2007 - • Name and type of organization providing education and training • Principal subjects/occupational skills covered • Title of qualification awarded • Level in national classification (if appropriate) 	<p>2009</p> <p>Università degli Studi RomaTre – Roma - Italy SISS: Scuola per l’Insegnamento nelle Scuole Superiori</p> <p>Specialization School for Teaching in Higt School</p> <p>High School Teacher of economics and low Master</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training • Principal subjects/occupational skills covered • Title of qualification awarded 	<p>2008</p> <p>BSI Management System Italia</p> <p>Business Continuity Management System Standard BS 25999</p> <p>Tutor in Lead Assessor Course BS25999</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training • Principal subjects/occupational skills covered • Title of qualification awarded 	<p>2008</p> <p>Quint – Wellington Redwood</p> <p>IT Infrastructure Library ITIL V3 Foundation Bridge</p> <p>Practitioner</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training • Principal subjects/occupational skills covered 	<p>2007</p> <p>BSI Management System Italia</p> <p>PAS 99 – Frame for management systems integrations</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training • Principal subjects/occupational skills covered • Title of qualification awarded 	<p>2007</p> <p>GFI Italia Spa</p> <p>SA 8000</p> <p>Employee representative</p>
<ul style="list-style-type: none"> • Dates) • Name and type of organization providing education and training • Title of qualification awarded 	<p>2006</p> <p>Lead Assessor Course ISO 9001 BSI Management Systems Italia</p> <p>Lead auditor</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training 	<p>2006</p> <p>ITIL FOUNDATION - CA Computer Associates</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training 	<p>2006</p> <p>Upgrade ISO IEC 27001For BS7799 - BSI Management Systems Italia</p>
<ul style="list-style-type: none"> • Dates 	<p>2005</p>

<ul style="list-style-type: none"> • Name and type of organization providing education and training • Title of qualification awarded 	Lead Auditor Course BS 7799-2: 2002- BSI Management Systems Italia
•	
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training 	<p>2003</p> <p>Team Building and Team Maintenance - GFI OIS</p>
<ul style="list-style-type: none"> • Dates • Name and type of organization providing education and training 	<p>2004</p> <p>UML Unified Modeling Language - GFI OIS</p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>2001</p> <p>Documentation for Quality Management Systems - AICQ</p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>2001</p> <p>Statistic monitoring of processes (six sigma methodology)- AICQ</p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>1999</p> <p><i>Change Management - Scuola Direzione Aziendale SDA L. Bocconi (Business Management School Italian University)</i></p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>1998</p> <p>Action Workflow Analysis Methodology and Tool- Sinesys spa</p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>1997</p> <p>Seminar Learning Organization - P. Senge - Massachusetts Institute of Technology MIT Orlando Florida US</p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>1996</p> <p>People Management - Scuola Direzione Aziendale SDA L. Bocconi</p>
<ul style="list-style-type: none"> • Dates - • Name and type of organization providing education and training 	<p>1995</p> <p>Organizational design (Corso base organizzazione e gestione del personale –.Analisi dei processi (BPR – BPI) progettazione delle strutture organizzative e dei meccanismi di coordinamento e controllo).- Scuola Direzione Aziendale SDA L. Bocconi (Foundation course: HR Management; Business Process Reengineering and Business process improvement; Management control system. Business Management School Italian University)</p>

PERSONAL SKILLS AND COMPETENCES.

MOTHER TONGUE

ITALIAN

OTHER LANGUAGES

ENGLISH]

- Reading skills
- Writing skills
- Verbal skills

GOOD

BASIC

BASIC

SOCIAL SKILLS AND COMPETENCES

Ease keep in touch with the people.
Curiosity about new topics and learning skills.
Empathic skills to people and circumstances.
Aptitude for teamwork and information sharing
Facilitator in the process of problem setting and problem solving.
Has a long experience in decision-making and project management team, developed over years activities of planning and consulting.
Leadership of working groups composed of different skills in complex environments and mission critical.

ORGANISATIONAL SKILLS AND COMPETENCES

Audit skill and competence.
Knowledge of the organizational and compliance requirement.
Management of internal and external interfaces
Definition of objectives and work programs and coordination of internal working groups.
Experience in implementation and of Management Systems
Methodologies applied to the software development cycle
Optimization of IT Resources through: Structure analysis, processes individuation, definition and improvement of indicator that underline critical nodes in order to set them to simplify proceeding an its forms; realization of advanced system for the management of productive activities. For example to offer technical and innovative solutions to integrate and to computerize management processes, control and communication In Public Administration according to CNIPA and legal requirements.
Project training activities in order to transmit in a effective way the habit to use new technologies through advanced approaches methodological and educational particularly in tiling phase of resources

TECHNICAL SKILLS AND COMPETENCES

Knowledge of the main standard in the field of information security

- ISO 27001:2005
- ISO 17999:2002
- BS 25999
- ISO 15408

Methods of analysis and risk management: CRAMM
Methodologies; TQM, reengineering of organizational processes; Sociogrammi; UML; Rational Unified Process;
Organization and management of project groups "mission critical" approaches by Learning Organization;
Organizational Change Management;
Reengineering of organizational processes;
Design Solution Work Flow Management Systems;
Engineering the Offer;
Quality management systems;
Management Systems Information Security;
Compliance process to the Data Privacy
Design and delivery training activities
Facilitating cross-functional work group
System Operative; Windows *, OS Macintosh.
Project Management; Win Project; flowchart (ABC Flowchart)
Workflow Management; Action Process Builder; Staffware

OTHER SKILLS

During the last 13 I was engaged by Italian Court For minor in the responsibility of a child, cause serious problem of his family. In this period I managed relation with: Italian Court,
Page 8

AND COMPETENCES
Competences not mentioned above.

psychologists, Police, Schools and the natural family of the child. This circumstance has been a great opportunity to improve personal and social competences. Today the "child" is 19 years old, and He is going to be adopted by me.

DRIVING LICENCE(S)

Italian license drive class B